All classes commence week of 16th September 2019 unless otherwise stated. Public Enrolment from 2nd September 2019 Mon-Thurs 6-8pm.
Accounting Technician – Year 1 (ATI) 25 weeks
Business Management (BM1) Monday 6.30-8.05pm
Law & Ethics (LW1) Monday 8.05-9.45pm
Accounting (ACC1) Wednesday 6.30-8.05pm
Taxation (TX1) Wednesday 8.05-9.45pm
Fee: €240 per subject. Classes start week of 16/9/2019

Accounting Technician – Year 2 (ATI) 25 weeks
Integrated Accounting Systems (IAS2) Monday 6.15-8.15pm
Management Accounting (MA2) Monday 8.15-9.45pm
Advanced Accounting (ACC2) Thursday 6.30-8.05pm
Advanced Taxation (TX2) Thursday 8.05-9.45pm
Fee: €240 per subject. Classes start week of 16/9/2019

QQI Level 5 Payroll Manual and Computerised (PAY) 20 weeks
Maintain payroll records manually and on computer in small to medium sized companies.
Fee: €380. Tuesday 7.00-9.00pm

QQI Level 5 Manual and Computerised Accounts (MCA) 20 weeks
Learn to keep accounts using current computer packages. Ideal foundation course for Accounting Technician qualification.
Fee: €380. Thursday 6.30-8.30pm. Starts 26 September 2019

QQI Level 5 Digital Marketing (DIGM) 20 weeks
Gain a qualification and develop strategies for a digital marketing campaign with social media, online advertising and E-tools.
Fee: €380. Thursday 7.00-9.00pm

QQI Level 6 Project Management (PRJ) 22 weeks
Fee: €600. Thursday 7.30-9.30 pm.

Law for Everyone - Know your Rights (LAW) 6 weeks
Fee: €80. Thursday 6.00-7.30pm

QQI Level 5 Business Law (QBL) 20 weeks
Introduction to Irish Legal System and specific areas of Irish Business Law
Fee: €380. Thursday 7.30-9.30 pm
INFORMATION TECHNOLOGY

Pre-Degree Computing Course (PDC) 20 weeks
Offered in partnership with DIT, this course guarantees successful students a place on the part-time B.Sc. in Information Systems & Information Technology in DIT, Kevin St. (DT249).
QQI Level 5 Component Certificate in Computer Programming and Design Principles (Java); Maths for Information Technology; Web Authoring.
Fee: €950. Tuesdays & Wednesdays 6.00-9.30 pm

SHORT COMPUTER COURSES

Beginners Photography & Digital Editing (DPP) 8 weeks
Own camera necessary, preferably DSLR camera.
Fee €150. Monday 6.30-8.30 pm

Introduction to Graphic Design (GRA) 10 weeks
Adobe InDesign, Adobe Illustrator
Fee €180. Monday 7.30-9.30 pm

Computer for Beginners (CAC) 10 weeks
Fee: €150. Monday 6.30-8.00pm

Microsoft Excel Beginners (PQ) 5 weeks
Fee: €80. Monday 8.00-9.30 pm

Microsoft Excel Beginners (PQW) 5 weeks
Fee: €80. Wednesday 6.30-8.00pm

Microsoft Advanced Excel (PQWA) 5 weeks
Fee: €80. Wednesday 8.00-9.30pm. Classes start 18/09/2019

Microsoft Advanced Excel (PQA) 5 weeks

Microsoft Beginners Excel (PQN) 5 weeks
Fee €80. Wednesday 6.30-8.00pm Classes start 6/11/2019

Javascript Coding Workshop (JAV) 10 weeks
Introduction to Computer Programming, suitable for beginner and intermediate level
Fee: €150. Wednesday 8.00-9.30 pm

Introduction to Web Design (WEB) 10 weeks
An introduction to contemporary web design- no experience necessary
Fee: €150. Wednesday 6.15-7.45pm

Introduction to Robotics 10 weeks
Learn to code, explore circuitry and practise your crafting skills while building exciting computer-controlled projects
*There will be a materials fee of €55.
Fee: €150. Thursday 6.00-7.30 pm
<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Fee</th>
<th>Timings</th>
</tr>
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<tbody>
<tr>
<td>Mathematics Ordinary Level (M01) 27 weeks</td>
<td></td>
<td>€300</td>
<td>Monday and Thursday 6.30-8.00pm</td>
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<tr>
<td>Mathematics Ordinary Level (M02) 27 weeks</td>
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<td>€300</td>
<td>Monday and Thursday 8.00-9.30pm</td>
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<tr>
<td>Mathematics Higher Level (MH1) 27 weeks</td>
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<td>€300</td>
<td>Saturday 10.00-1.00pm</td>
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<tr>
<td>French Ordinary and Higher Level (FREN) 27 weeks</td>
<td></td>
<td>€300</td>
<td>Monday 6.30-8.30 pm</td>
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<tr>
<td>Latin Pre-Leaving Certificate (LATB) 27 weeks</td>
<td></td>
<td>€300</td>
<td>Thursday 6.00-8.00 pm. Suitable for Beginners</td>
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<tr>
<td>Applied Mathematics Ordinary &amp; Higher Level (APM) 25 weeks</td>
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<td>€300</td>
<td>Tuesday &amp; Thursday 5.00-6.30pm</td>
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<tr>
<td>Spanish Ordinary and Higher Level (SP0H) 27 weeks</td>
<td></td>
<td>€300</td>
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<tr>
<td>Irish Foundation Level (IR01) 27 weeks</td>
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<td>Irish Higher Level (IRH1) 27 weeks</td>
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<tr>
<td>Irish Ordinary Level (IR02) 27 weeks</td>
<td></td>
<td>€300</td>
<td>Wednesday 7.00-9.00pm</td>
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<tr>
<td>History Ordinary and Higher Level (HIS01) 27 weeks</td>
<td></td>
<td>€300</td>
<td>Wednesday 7.00-9.00pm</td>
</tr>
<tr>
<td>English Higher Level (ENGH) 27 weeks</td>
<td></td>
<td>€300</td>
<td>Thursday 6.00-9.00pm</td>
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</tbody>
</table>
A Beginners Guide to Classical Music (CLA1) 5 weeks
Appreciate the great composers from the 17th to 20th Century
Fee: €70. Monday 6.30-8.00pm

The Shock of the New: Classical Music (CLA2) 5 weeks
Appreciation of modern and contemporary classical music
Fee: €70. Monday 6.30 -8.00pm. Starts 4/11/2019

Guitar for Beginners (GTB) 10 weeks
Must bring own instrument
Fee: €100. Monday 8.00-9.00pm

Public Speaking for Beginners (PS) 8 weeks
Fee: €100. Monday 6.30-8.00pm

Introduction to Genealogy (GEN) 10 weeks
Fee: €120. Monday 7.30-9.00pm

Creative Writing (CW) 8 weeks
Fee: €120. Monday 7.00-9.00pm

Drawing and Painting Beginners (DWP1) 10 weeks
Fee: €120. Monday 6.30-8.00pm

Drawing and Painting Improvers (DWP2) 10 weeks
Fee: €120. Monday 8.00 -8.30pm

Garden Planning, Care & Maintenance (GAR) 8 weeks
Planning, maintaining and designing your garden
Fee: €100. Tuesday 7.00-8.30 pm

Art Appreciation-The Old Masters (OLD) 6 weeks
Includes gallery visit. Fee: €80. Wednesday 8.00-9.30

Introduction to Irish Art (MOD) 6 weeks

Gardening (DG) 5 weeks
Fee: €80. Wednesday 2.30-4.30 pm

Beginners Beekeeping (BK) 8 weeks
Fee: €130. Thursday 7.00-9.00pm

Basic Film Making (FIL) 10 weeks
Fee: €180. Thursday 7-9pm

Beginners Ukulele (UKE) 10 weeks
Own instrument essential. Fee: €100. Thursday 7.00-8.00pm

Beginners Ukulele (UKE2) 10 weeks
Own instrument essential. Fee: €100. Thursday 8.00-9.00pm

Introduction to Interior Design (ID) 10 weeks
Fee: €180. Thursday 7.00-9.00 pm

Please refer to page 8 for enrolment information.
All classes commence week of 16th September 2019 unless otherwise stated. Public Enrolment from 2nd September 2019 Mon-Thurs 6-8pm
## LANGUAGES AND LITERATURE

<table>
<thead>
<tr>
<th>Course</th>
<th>Duration</th>
<th>Type</th>
<th>Broadcast Dates</th>
<th>Fee</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Irish for Beginners (IRO1) 27 weeks</td>
<td>27 weeks</td>
<td>Foundation Level</td>
<td>Leaving Certificate Class</td>
<td>€300</td>
<td>Monday 7.00-9.00pm</td>
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<tr>
<td>Latin for Beginners (LATB) 27 weeks</td>
<td>27 weeks</td>
<td>Pre-Leaving Certificate</td>
<td>Class</td>
<td>€300</td>
<td>Thursday 6.00-8.00pm</td>
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<tr>
<td>Spanish for Beginners (S1) 10 weeks</td>
<td>10 weeks</td>
<td>Pre-Leaving Certificate</td>
<td>Class</td>
<td>€120</td>
<td>Tuesday 6.30-8.00pm</td>
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<tr>
<td>Spanish Improvers (S2) 10 weeks</td>
<td>10 weeks</td>
<td>Pre-Leaving Certificate</td>
<td>Class</td>
<td>€120</td>
<td>Tuesday 8.00-9.30pm</td>
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<tr>
<td>French for Beginners (F1) 10 weeks</td>
<td>10 weeks</td>
<td>Pre-Leaving Certificate</td>
<td>Class</td>
<td>€120</td>
<td>Wednesday 6.30-8.00pm</td>
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<tr>
<td>French Improvers (F2) 10 weeks</td>
<td>10 weeks</td>
<td>Pre-Leaving Certificate</td>
<td>Class</td>
<td>€120</td>
<td>Wednesday 8.00-9.30pm</td>
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<tr>
<td>Great Irish Writers (LIT) 5 weeks</td>
<td>5 weeks</td>
<td>Pre-Leaving Certificate</td>
<td>Class</td>
<td>€70</td>
<td>Wednesday 6.00-7.30pm</td>
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<tr>
<td>German for Beginners (GER1) 10 weeks</td>
<td>10 weeks</td>
<td>Pre-Leaving Certificate</td>
<td>Class</td>
<td>€120</td>
<td>Thursday 6.30-8.00pm</td>
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<tr>
<td>German Improvers (GER2) 10 weeks</td>
<td>10 weeks</td>
<td>Pre-Leaving Certificate</td>
<td>Class</td>
<td>€120</td>
<td>Thursday 8.00-9.30pm</td>
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<tr>
<td>Irish Folklore (FoL) 8 weeks</td>
<td>8 weeks</td>
<td>Pre-Leaving Certificate</td>
<td>Class</td>
<td>€100</td>
<td>Thursday 7.00-8.30pm</td>
</tr>
</tbody>
</table>

Irish for Beginners (IRO1) 27 weeks
Foundation Level Leaving Certificate Class
Fee: €300. Monday 7.00-9.00pm

Latin for Beginners (LATB) 27 weeks
Pre-Leaving Certificate class
Fee: €300. Thursday 6.00-8.00pm

Spanish for Beginners (S1) 10 weeks
Fee: €120. Tuesday 6.30-8.00pm

Spanish Improvers (S2) 10 weeks
Fee: €120. Tuesday 8.00-9.30pm

French for Beginners (F1) 10 weeks
Fee: €120. Wednesday 6.30-8.00pm

French Improvers (F2) 10 weeks
Fee: €120. Wednesday 8.00-9.30pm

Great Irish Writers (LIT) 5 weeks
Fee: €70. Wednesday 6.00-7.30pm

German for Beginners (GER1) 10 weeks
Fee: €120. Thursday 6.30-8.00pm

German Improvers (GER2) 10 weeks
Fee: €120. Thursday 8.00-9.30pm

Irish Folklore (FoL) 8 weeks
Taught through English.
Fee: €100. Thursday 7.00-8.30pm

Please refer to page 8 for enrolment information.
All classes commence week of 16th September 2019 unless otherwise stated. Public Enrolment from 2nd September 2019 Mon-Thurs 6-8pm
CRAFT AND COOKERY

QQI Level 5 Retail Floristry Course (DF) 20 weeks
This practical course includes: • Introduction to Floristry Skills • Funeral Flowers • Occasion Flowers • Wedding Design
Fee: €450. Monday 9.30am-12.30pm
Weekly materials fee of €15 for flowers and supplies

International Cookery (IC) 10 weeks
Fee: €180. Monday 6.30-8.30pm

Beginners Cookery (BC) 10 weeks
Fee: €180. Tuesday 6.30-8.30pm

Cake Decorating (CD) 8 weeks
Fee: €180. Wednesday 7.00-9.30pm

Vegan & Vegetarian Cookery (VEG) 5 weeks
Fee: €100. Wednesday 6.30-8.30 pm

Cooking for Friends (GMC) 10 weeks
Fee: €180. Thursday 7.30-9.30pm

Baking (HEOF) 5 weeks
Fee: €125. Saturday 10.30am-12.30pm. Classes start 21/09/2019

Christmas Cookery (CHC) 5 weeks
Fee: €100. Saturday 10.30am-12.30pm. Classes start 09/11/2019

Flower Arranging (FA) 5 weeks
Fee: €70. Tuesday 7.00-8.30 pm.

Christmas Flower Arranging (FAX) 5 weeks
Fee: €70. Tuesday 7.00-8.30 pm. Classes start 05/11/2019

Mosaics (MOS) 10 weeks
Make your own mosaic art pieces
Fee: €160. Tuesday 6.30-8.30 pm.

Beginners Dressmaking (DM) 8 weeks
Fee: €160. Monday 7.00-9.30 pm

Beginners Dressmaking (DK) 8 weeks
Fee: €160. Wednesday 7.00-9.30pm

Improvers Dressmaking (FD) 8 weeks
Fee: €160. Tuesday 7.00-9.30pm

Crochet for Beginners (CR1) 5 weeks
Fee: €80. Wednesday 7.00-9.00pm. Starts 26/9/2019

Crochet for Improvers (CR2) 5 weeks
Fee: €80. Wednesday 7.00-9.00 pm. Classes start 6/11/2019
*Materials fee of €30 applies.
Introduction to Wood Carving (WD) 10 weeks
Learn to carve wood in relief.
Fee €160. Wednesday 5.30-7.30 pm
*Materials fee of €20 applies

Marquetry and Veneer (MARV) 10 weeks
Work with wood veneers in this beautiful craft. Learn techniques and complete small projects
Fee: €160. Wednesday 7.00-9.00 pm
*Materials fee of €30 applies

Creative Embroidery Beginners (CE) 5 weeks
Fee: €80. Wednesday 7-9pm

Calligraphy (CAL) 4 weeks
Fee: €90. Saturday 10.00 am-1.00 pm
*Materials fee of €20 applies

Creative Bookbinding (BIN) 4 weeks
Create your own personalised books.
Fee: €90. Saturday 10.00am-1.00pm. Starts 09/11/2019
*Materials fee of €20 applies.

ENROLMENT INFORMATION

Public Enrolments commence week of 2nd September 2019
Mon-Thurs (6.00-8.00pm) for 2 weeks in Crumlin College.
Classes will start Monday 16th September 2019
Phone and postal enrolments can be made from 26th August 2019.
Please call 4540662 or email adulted@ccfe.cdetb.ie

• The formation of classes depends on the level of demand. The continuation of classes will depend on an acceptable level of attendance. Crumlin College reserves the right under unavoidable circumstances to alter the timing/day of a course and to substitute any teacher or instructor where necessary.

• Fees must be paid by cheque, bank draft, postal order or credit/debit card as no CASH ACCEPTED.

• Fees will not be refunded except where a class does not form as per City of Dublin ETB regulations.

• While information regarding examinations and the requirements of the various examining bodies is displayed on the College notice board, it is the responsibility of students to make themselves aware of the entry requirements, examination dates and examination fees due for their particular course.

All students, day and evening are bound by the Student rules of Conduct for Crumlin College of Further Education.
Pilates 12 weeks  
**Fee: €100.** Monday PIL1 6.45-7.45pm Monday PIL2 8.00-9.00pm

Yoga 10 weeks  
**Fee: €80.** Wednesday YBA 6.45-7.45pm Wednesday YBB 8.00-9.00pm

Tai Chi (TAI) 10 weeks  
**Fee: €80.** Saturday 9.30-10.30am

Mindfulness for Personal Enrichment 8 weeks  
**Fee €80.** Tuesday (MIN) 6.45-7.45 pm, (MINK) 8.00-9.00 pm

Angel Meditation (ACR) 8 weeks  
**Fee: €120.** Thursday 7.00-9.00pm

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**COMPLEMENTARY THERAPY AND BEAUTY**

ITEC Diploma in Holistic Massage (HMP) 25 weeks  
Monday 6.30 to 9.30pm: Holistic Massage - Practice & Theory  
Wednesday 6.30 to 9.30pm: Anatomy & Physiology, Professional Conduct and Business  
**Fee: €950.** *Examination fees extra. Entry by interview only.*

ITEC Diploma in Reflexology (REF) 25 weeks  
Reflexology Practice and Theory.  
**Fee: €600.** Tuesday 6.30-9.30pm  
N.B. Students who have not obtained exemptions from ITEC for Anatomy & Physiology and Professional Conduct and Business are advised to also attend the class REF1 on Wednesday 6.30 to 9.30pm.  
**Fee: €350**

ITEC Diploma in Indian Head Massage (IND) 11 weeks  
Wednesday & Thurs 6.30 -9.00 pm  
Students must already have ITEC Anatomy & Physiology  
**Fee €500.** *Examination fees extra. Entry by interview only.*

Make-up Techniques 5 weeks  
Make-up for day and evening. Bring your own makeup and learn new techniques.  
Thursday (IMA1) 7.00-9.00pm **Fee: €80**  
Thursday (IMA2) 7.00-9.00pm **Fee: €80.** Starts 7/11/2019

ITEC Certificate in Make-Up (IMUP) 12 weeks  
**Fee: €450.** Saturday 9.00am-1.30pm. Start 14/09/2019  
* Exam fees, kit and uniform extra.*
HAIRDRESSING

N.B. All part-time hairdressing courses are strictly reserved for those working and training full-time in professional hair salons. All part-time time hairdressing students are interviewed prior to joining courses.

Junior Trade Examination Classes
Students who have completed their First Year Apprenticeship may enrol for the Department of Education & Skills Junior Trade Examination Class. This course runs from September to April.

Subjects covered are:
- Practical and Theory Hairdressing
- Hairdressing Science

The Junior Trade classes are running as follows:

**Fee: €550. Junior Trade (HJTM) Monday 1.00-6.00pm.**
*Examination fee extra. Payable in January 2020

Senior Trade Examination Classes
Students who have completed their Second year Apprenticeship may enrol for the Department of Education and Skills Senior Trade Examination Class. This course runs from September to April.

Subjects covered are:
- Advanced Practice and Theory of Hairdressing
- Hairdressing Science

The Senior Trade classes are running as follows:

**Fee: €550. Senior Trade (HST) Tuesday 6.45-9.45pm.**
*Examination fee extra. Payable in January 2020

Senior Trade (HET)

**Fee: €550. Wednesday 6.45-9.45pm.**
*Examination fee extra. Payable in January 2020

QQI Level 5 in Barbering Techniques (BAR) 20 weeks

Gain the knowledge, skill and competence to use barbering techniques within the hairdressing and barbering industry.

**Fee €550. Wednesday 9.30-12.30 am**
MASTER HAIRDRESSER DIPLOMA

Irish Hairdressers Federation – IHF
This course is of two years’ duration, consisting of 4 modules. Students who have a minimum of 6 years’ industry experience can enrol for this course. Two modules are taught every year. Modules for 2019/2020: **Hairdressing Science** (September) and **Supervisory Management** (January)

**Fee:** €300 per module. **Monday 6.30-9.30pm.**

*Examination fee extra.

Please note that the Diploma will only be awarded to candidates who have successfully completed all 4 module examinations. Candidates must be either personally registered members or employed by salons who are registered members of the IHF at the time of conferring.

SHORT COURSES

**Blow-drying (BDS) 5 weeks**
Learn the techniques of Blow-drying
**Fee €80. Monday 7.00-9.00pm**

**Blow-drying (BDN) 5 weeks**
Learn the techniques of Blow-drying
**Fee €80. Monday 7.00-9.00pm. Starts 4/11/2019**

**Upstyling (UPS) 10 weeks**
Learn and upskill in Upstyling.
**Fee: €150. Monday 4.00-6.00pm.**

**Men’s Cutting (MH) 10 weeks**
Learn the techniques of Men’s Hairdressing.
**Fee: €150. Tuesday 7.00-9.00pm.**

**Cutting & Styling (hCS) 10 weeks**
Update cutting and styling techniques.
**Fee: €150. Monday 7.00-9.00pm**

**Basic Cutting (BCC) 10 weeks**
Suitable for students in their first year of apprenticeship (6 to 12 months’ hairdressing experience).
**Fee: €150. Wednesday 7.00-9.00pm**

Please refer to page 8 for enrolment information.
All classes commence week of 16th September 2019 unless otherwise stated. Public Enrolment from 2nd September 2019 Mon-Thurs 6-8pm
Enrolment Form

Please fill in the required information below and we will be in contact with you in the very near future.

Course Title: ______________________________________
Course Code:  _____________________________________
Surname:  ________________________________________
First Name:  _______________________________________ 
Address:  _________________________________________ 
_________________________________________________
_________________________________________________
Home Phone: _______________________________________
Mobile: ___________________________________________
Email: ____________________________________________
Signature: _________________________________________
Date: ____________________________________________

Please remove this form and send it with the appropriate fee to:
Crumlin College of Further Education
Crumlin Road, Dublin 12

Cheques should be made payable to City of Dublin ETB.

Alternatively fill in your credit card number in the spaces below:

Card Type: _______________________________________
VISA / MASTERCARD / LASER
NO CASH ACCEPTED

Completion of this form does not constitute a contract. Fees will not be refunded except where a class does not form as per City of Dublin ETB Regulations.