



Crumlin College  
OF FURTHER EDUCATION

# PART-TIME & EVENING COURSES

SEPTEMBER 2020



Crumlin Road, Dublin 12

Tel: 01 454 0662 | email: [adulter@ccfe.cdetsb.ie](mailto:adulter@ccfe.cdetsb.ie)

[www.crumlincollege.ie](http://www.crumlincollege.ie)

# BUSINESS AND ADMINISTRATION

## **Accounting Technician - Year 1 (ATI) 25 weeks**

ATI courses subject to change. New brochure will be uploaded shortly. Apologies for any inconvenience.

## **Accounting Technician - Year 2 (ATI) 25 weeks**

ATI courses subject to change. New brochure will be uploaded shortly. Apologies for any inconvenience.

## **QQI Level 5 Payroll Manual and Computerised (PAY) 20 weeks**

*Maintain payroll records manually and on computer in small to medium sized companies.*

**Fee: €380. Tuesday 7.00-9.00pm**

## **QQI Level 5 Manual and Computerised Accounts (MCA) 20 weeks**

*Learn to keep accounts using current computer packages. Ideal foundation course for Accounting Technician qualification.*

**Fee: €380. Thursday 6.30-8.30pm.**

## **QQI Level 5 Digital Marketing (DIGM) 20 weeks**

*Gain a qualification and develop strategies for a digital marketing campaign with social media, online advertising and E-tools.*

**Fee: €380. Thursday 7.00-9.00pm**

## **QQI Level 6 Project Management (PRJ) 10 sessions**

**Fee: €600. Saturday 9.30-1.30 pm.**

*Two Saturdays per month starting Saturday 19/9/2020.*

*Subsequent dates TBC in September 2020*

## **Law for Everyone - Know your Rights (LAW) 6 weeks**

**Fee: €80. Thursday 6.00-7.30pm**

## **QQI Level 5 Business Law (QBL) 20 weeks**

*Introduction to Irish Legal System and specific areas of Irish Business Law*

**Fee: €380. Thursday 7.30-9.30 pm**

*All classes are subject to Government guidelines with regard to Social Distancing. Some classes may be delivered remotely or by blended learning if required.*

# INFORMATION TECHNOLOGY

## Pre-Degree Computing Course (PDC) 20 weeks

Offered in partnership with TU Dublin, this course guarantees successful students a place on the part-time B.Sc. in Information Systems & Information Technology (DT249). Highly suitable for those interested in a career in computer programming.

QQI Level 5 Component Certificate in Computer Programming and Design Principles (Java); Maths for Information Technology; Web Authoring. (This course may be delivered by blended learning)

**Fee: €950. Tuesdays & Wednesdays 6.00-9.30 pm**

## SHORT COMPUTER COURSES

### Beginners Photography & Digital Editing (DPP) 8 weeks

Own camera necessary, preferably DSLR camera.

**Fee €150. Monday 6.30-8.30 pm**

### Introduction to Graphic Design (GRA) 10 weeks

Adobe InDesign, Adobe Illustrator

**Fee €180. Monday 7.30-9.30 pm**

### Computer for Beginners (CAC) 10 weeks

**Fee: €150. Monday 6.30-8.00pm**

### Microsoft Excel Beginners (PQ) 5 weeks

**Fee: €80. Monday 6.30-8.00 pm**

### Microsoft Advanced Excel (PQA) 5 weeks

**Fee: €80. Monday 8.00-9.30pm.**

### Microsoft Beginners Excel (PQN) 5 weeks

**Fee €80. Monday 6.30-8.00pm. Classes start 2/11/2020**

### Microsoft Advanced Excel (PQNA) 5 weeks

**Fee €80. Monday 8.00-9.30pm. Classes start 2/11/2020**

### **NEW** Python Scripting (PYT) 10 weeks

Introduction to Coding and Computer Programming, suitable for beginner level using Python 3 Programming language.

**Fee: €150. Wednesday 8.00-9.30 pm**

### Introduction to Web Design (WEB) 10 weeks

An introduction to contemporary web design – no experience necessary

**Fee: €150. Wednesday 6.15-7.45pm**

### **NEW** IT Skills for Working from Home (ITH)

Zoom; Google Meet; Microsoft Teams; MS Office Apps

**Fee: €100. Saturday 9.30 -1.30pm 2 sessions. Dates TBC**

All classes are subject to Government guidelines with regard to Social Distancing. Some classes may be delivered remotely or by blended learning if required.

# LEAVING CERTIFICATE

Leaving Certificate Examination fees payable to State Examinations Commission in January 2021

NEW

## **Ancient Greek Pre-Leaving Certificate (GRK) 27 weeks**

*Language introduction, literature, art, architecture and history.*

**Fee: €300. Monday 6.00-8.00 pm**

## **Mathematics Ordinary Level (M01) 27 weeks**

**Fee: €300. Monday and Thursday 6.30-8.00pm**

## **Mathematics Ordinary Level (M02) 27 weeks**

**Fee: €300. Monday and Thursday 8.00-9.30pm**

## **Mathematics Higher Level (MH1) 27 weeks**

**Fee: €300. Saturday 10.00-1.00pm**

## **French Ordinary and Higher Level (FREN) 27 weeks**

**Fee: €300. Monday 6.30-8.30 pm**

## **Latin Pre-Leaving Certificate Year 2 (LATB) 27 weeks**

**Fee: €300 Thursday 6.00-8.00 pm.**

## **Spanish Ordinary and Higher Level (SPOH) 27 weeks**

**Fee: €300. Monday 7.00-9.00pm**

## **Irish Foundation Level (IR01) 27 weeks**

**Fee: €300. Monday 7.00-9.00pm**

## **Irish Ordinary Level (IR02) 27 weeks**

**Fee: €300. Wednesday 7.00-9.00pm**

## **Irish Higher Level (IRH1) 27 weeks**

**Fee: €400. Tuesday and Wednesday 6.30-8.30pm**

## **History Ordinary and Higher Level (HIS01) 27 weeks**

**Fee: €300. Wednesday 7.00-9.00pm**

# INTEREST, LEISURE AND CREATIVE

**NEW** **Guitar for Beginners (GTA) 10 weeks**

*Must bring own instrument*

**Fee: €120. Monday 6.30-8.00pm**

**NEW** **Guitar for Beginners (GTB) 10 weeks**

*Must bring own instrument*

**Fee: €120. Monday 8.00-9.30pm**

**NEW** **A Beginners Guide to Classical Music (CLA1) 5 weeks**

*Appreciate the great composers from the 17<sup>th</sup> to 20<sup>th</sup> Century*

**Fee: €70. Tuesday 6.30-8.00pm**

**NEW** **The Shock of the New: Classical Music (CLA2) 5 weeks**

*Appreciation of modern and contemporary classical music*

**Fee: €70. Tuesday 6.30-8.00pm. Starts 3/11/2020**

**Introduction to Genealogy (GEN) 10 weeks**

**Fee: €120. Monday 7.30-9.00pm**

**Creative Writing (CW) 8 weeks**

**Fee: €120. Monday 7.00-9.00pm**

**Drawing and Painting Beginners (DWP1) 10 weeks**

**Fee: €120. Monday 6.30-8.00pm**

**Drawing and Painting Improvers (DWP2) 10 weeks**

**Fee: €120. Monday 8.00-9.30pm**

**Art Appreciation – The Old Masters (OLD) 6 weeks**

*Includes gallery visit. Fee: €80. Wednesday 8.00-9.30*

**Introduction to Irish Art (MOD) 6 weeks**

*Includes gallery visit. Fee: €80. Wednesday 8.00-9.30. Starts 4/11/2020*

**Gardening (DG) 5 weeks**

**Fee: €80. Tuesday 2.00-4.00 pm**

**Introduction to Interior Design (ID) 10 weeks**

**Fee: €180. Wednesday 7.00-9.00 pm**

**Beginners Beekeeping (BK) 8 weeks**

**Fee: €130. Thursday 7.00-9.00pm**

**Beginners Ukulele (UKE) 10 weeks**

*Own instrument essential. Fee: €100. Thursday 7.00-8.00pm*

**Beginners Ukulele (UKE2) 10 weeks**

*Own instrument essential. Fee: €100. Thursday 8.00-9.00pm*

# LANGUAGES AND LITERATURE

**NEW** **Ancient Greek for Beginners (GRK2) 27 weeks**

*Pre-Leaving Certificate class. Language, literature, art and history.*

**Fee: €300. Monday 6.00-8.00pm**

**Irish for Beginners (IROB) 27 weeks**

*Foundation Level Leaving Certificate Class*

**Fee: €300. Monday 7.00-9.00pm**

**Spanish for Beginners (S1) 10 weeks**

**Fee: €120. Tuesday 6.30-8.00pm**

**Spanish Beginners (SW2) 10 weeks**

**Fee: €120. Wednesday 6.30-8.00pm**

**Spanish Improvers (S2) 10 weeks**

**Fee: €120. Tuesday 8.00-9.30pm**

**French for Beginners (F1) 10 weeks**

**Fee: €120. Wednesday 6.30-8.00pm**

**French Improvers (F2) 10 weeks**

**Fee: €120. Wednesday 8.00-9.30pm**

**German for Beginners (GER1) 10 weeks**

**Fee: €120. Thursday 6.30-8.00pm**

**German Improvers - Intermediate level (GER2) 10 weeks**

**Fee: €120. Thursday 8.00-9.30 pm**

**Irish Folklore (FOL) 8 weeks**

*Taught through English.*

**Fee: €100. Thursday 7.00-8.30pm**

*All classes are subject to Government guidelines with regard to Social Distancing. Some classes may be delivered remotely or by blended learning if required.*

# CRAFT AND COOKERY

## **QQI Level 5 Retail Floristry Course (DF) 20 weeks**

This practical course includes: • Introduction to Floristry Skills  
• Funeral Flowers • Occasion Flowers • Wedding Design

**Fee: €450. Monday 9.30am-12.30pm**

*Weekly materials fee of €15 for flowers and supplies*

## **International Cookery (IC) 10 weeks**

**Fee: €180. Monday 6.30-8.30pm**

## **Beginners Cookery (BC) 10 weeks**

**Fee: €180. Tuesday 6.30-8.30pm**

## **Cake Decorating (CD) 8 weeks**

**Fee: €180. Wednesday 7.00-9.30pm**

## **Vegan & Vegetarian Cookery (VEG) 10 weeks**

**Fee: €180. Wednesday 6.30-8.30 pm**

## **Vegan & Vegetarian Cookery (VEG2) 10 weeks**

**Fee: €180. Thursday 6.30-8.30 pm**

## **Baking (HEOF) 5 weeks**

**Fee: €125. Saturday 10.30am-12.30pm. Classes start 19/09/2020**

## **Christmas Cookery (CHC) 5 weeks**

**Fee: €100. Saturday 10.30am-12.30pm. Classes start 07/11/2020**

## **Quilling (QLL) 4 weeks**

**Fee: €70 Tuesday. 6-8pm.**

*Papercraft. \*Materials fee of €10*

## **Flower Arranging (FA) 5 weeks**

**Fee: €70. Tuesday 7.00-8.30 pm.**

## **Christmas Flower Arranging (FAX) 5 weeks**

**Fee: €70. Tuesday 7.00-8.30 pm. Classes start 03/11/2020**

## **Mosaics (MOS) 10 weeks**

**Fee: €160. Tuesday 6.30-8.30 pm.**

*\* Materials fee of €25 applies.*

## **Beginners Dressmaking (DM) 8 weeks**

**Fee: €160. Monday 7.00-9.30 pm**

## **Beginners Dressmaking (DK) 8 weeks**

**Fee: €160. Wednesday 7.00-9.30pm**

## **Improvers Dressmaking (FD) 8 weeks**

**Fee: €160. Tuesday 7.00-9.30pm**

## **Crochet for Beginners (CR1) 5 weeks**

**Fee: €80. Wednesday 7.00-9.00pm.**

*All classes are subject to Government guidelines with regard to Social Distancing. Some classes may be delivered remotely or by blended learning if required.*

## **Crochet for Improvers (CR2) 5 weeks**

**Fee: €80. Wednesday 7.00-9.00 pm. Classes start 4/11/2020**

## **Introduction to Wood Carving (WD) 10 weeks**

*Learn to carve wood in relief.*

**Fee €160. Wednesday 5.30-7.30 pm**

*\*Materials fee of €20 applies*

## **Marquetry and Veneer (MARV) 10 weeks**

*Work with wood veneers in this beautiful craft. Learn techniques and complete small projects*

**Fee: €160. Wednesday 7.00-9.00 pm**

*\*Materials fee of €30 applies*

## **Creative Embroidery Beginners (CE) 5 weeks**

**Fee: €80. Wednesday 7.00-9.00pm**

## **Creative Bookbinding (BIN) 4 weeks**

*Create your own personalised books.*

**Fee: €100. Saturday 10.00am-1.00pm. Starts 19/09/2020**

*\*Materials fee of €20 applies.*

## **Calligraphy (CAL) 4 weeks**

**Fee: €100. Saturday 10.00am-1.00pm. Starts 7/11/2020**

*\*Materials fee of €20 applies*



## MIND, BODY AND SOUL

### **Pilates (PIL1) 10 weeks**

*Fee: €90. Monday 6.45-7.45pm*

### **Pilates (PIL2) 10 weeks**

*Fee: €90. Monday 8.00-9.00pm*

### **Pilates (PIL3) 10 weeks**

*Fee: €90. Saturday 11.00am-12.00pm. Starts 19/9/2020*

### **Yoga (YBA) 10 weeks**

*Fee: €90. Wednesday 6.45-7.45pm*

### **Yoga (YBB) 10 weeks**

*Fee: €90. Wednesday 8.00-9.00pm*

### **Tai Chi (TAI) 10 weeks**

*Fee: €90. Saturday 9.30-10.30am. Starts 19/9/2020*

### **Mindfulness for Personal Enrichment (MIN) 8 weeks**

*Fee €80. Tuesday 6.45-7.45 pm*

### **Mindfulness for Personal Enrichment (MNK) 8 weeks**

*Fee €80. Tuesday 8.00-9.00 pm*

### **Angel Meditation (ACR) 8 weeks**

*Fee: €120. Thursday 7.00-9.00pm*

## COMPLEMENTARY THERAPY AND BEAUTY

### **ITEC Diploma in Reflexology (REF) 25 weeks**

Reflexology Practice and Theory.

*Fee: €600. Tuesday 6.30-9.30pm*

*\*Examination fees extra. Entry by interview only.*

### **ITEC (REF1) 25 weeks**

This class is reserved for Reflexology students who need to complete Anatomy Physiology and Professional Conduct and Business. Entry by Interview only.

*Fee €350. Wednesday 6.30-9.30pm.*

### **ITEC Diploma in Anatomy and Physiology (DAP) 20 weeks**

*Fee €500. Wednesday 6.30-9.30pm*

*\*Examination fees extra.*

### **ITEC Certificate in Make-Up (IMUP) 12 weeks**

*Fee: €450 Saturday 9.00am-1.30pm. Starts 19/9/2020*

*All classes are subject to Government guidelines with regard to Social Distancing. Some classes may be delivered remotely or by blended learning if required.*

## **Make-up Techniques (IMA1) 5 weeks**

Make-up for day and evening. Bring your own makeup and learn new techniques

**Fee: €80. Thursday 7.00-9.00pm**

## **Make-up Techniques (IMA2) 5 weeks**

**Fee: €80. Thursday 7.00-9.00pm. Starts 5/11/2020**

## **Introduction to Reiki Level 1 (RK) 8 weeks**

**Fee €130. Thursday 6.00-8.00pm**

## **Reiki Level 2 (RK2) 10 weeks**

**Fee €150. Thursday 8.00-9.30 pm**

# HAIRDRESSING

*N.B. All part-time hairdressing courses are strictly reserved for those working and training full-time in professional hair salons. All part-time time hairdressing students are interviewed prior to joining courses.*

## **QQI Level 5 in Barbering Techniques (BAR) 20 weeks**

Gain the knowledge, skill and competence to use barbering techniques within the hairdressing and barbering industry.

**Fee €550. Monday 6.30-9.30 pm**

## **Junior Trade Examination Classes**

Students who have completed their First Year Apprenticeship may enrol for the Department of Education & Skills Junior Trade Examination Class. This course runs from September to April.

### **Subjects covered are:**

- Practical and Theory Hairdressing
- Hairdressing Science

The Junior Trade classes are running as follows:

**Fee: €550. Junior Trade (HJTM) Monday 1.00-6.00pm.**

*\*Examination fee extra. Payable in January 2021*

## **Senior Trade Examination Classes**

Students who have completed their Second year Apprenticeship may enrol for the Department of Education and Skills Senior Trade Examination Class. This course runs from September to April.

### **Subjects covered are:**

- Advanced Practice and Theory of Hairdressing
- Hairdressing Science

The Senior Trade classes are running as follows:

**Fee: €550. Senior Trade (HST) Tuesday 6.30-9.30pm.**

*\* Examination fee extra. Payable in January 2021*

*All classes are subject to Government guidelines with regard to Social Distancing. Some classes may be delivered remotely or by blended learning if required.*

# MASTER HAIRDRESSER DIPLOMA

*N.B. All part-time hairdressing courses are strictly reserved for those working and training full-time in professional hair salons. All part-time time hairdressing students are interviewed prior to joining courses.*

## **Irish Hairdressers Federation – IHF**

This course is of two years' duration, consisting of 4 modules. Students who have a minimum of 6 years' industry experience can enrol for this course. Two modules are taught every year. Modules for 2020/2021: **Practical Hairdressing** (September) and **Business Management** (January)

**Fee: €300 per module. Monday 6.30-9.30pm.**

*\*Examination fee extra.*

*Please note that the Diploma will only be awarded to candidates who have successfully completed all 4 module examinations. Candidates must be either personally registered members or employed by salons who are registered members of the IHF at the time of conferring.*

## **SHORT COURSES**

### **Men's Cutting (MH) 10 weeks**

Learn the techniques of Men's Hairdressing.

**Fee: €150. Tuesday 7.00-9.00pm.**

### **Blow-drying (BDS) 5 weeks**

Learn the techniques of Blow-drying

**Fee €80. Wednesday 5.00-7.00pm**

### **Blow-drying (BDN) 5 weeks**

Learn the techniques of Blow-drying

**Fee €80. Wednesday 5.00-7.00pm. Starts 4/11/2020**

### **Basic Cutting (BCC) 10 weeks**

Suitable for students in their first year of apprenticeship (6 to 12 months' hairdressing experience).

**Fee: €150. Wednesday 7.30-9.30pm**

### **Upstyling (UPS) 8 weeks**

Learn and upskill in Upstyling.

**Fee: €150. Wednesday 5.00-7.00pm.**

### **Cutting & Styling (HCS) 10 weeks**

Update cutting and styling techniques.

**Fee: €150. Wednesday 7.30-9.30pm**

*All classes are subject to Government guidelines with regard to Social Distancing. Some classes may be delivered remotely or by blended learning if required.*



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OF FURTHER EDUCATION

# ENROLMENT INFORMATION

Enrolment for Evening Classes is now online at

**[www.crumlincollege.ie](http://www.crumlincollege.ie)**

If you have queries about enrolments or are unable to enrol online, please telephone us

**01 4540662**

*at these times from*

**Monday 7th – Tuesday 8th September 9.30am – 7.30pm**

**Wednesday 9th – Friday 11th September 9.30am – 3.00pm**

*or email*

**[adulted@ccfe.cdetsb.ie](mailto:adulted@ccfe.cdetsb.ie)**

Please note that class sizes will be limited due to COVID-19 restrictions. Classes will commence from Monday 21st September 2020 unless otherwise stated.

## ENROLMENT GENERAL INFORMATION

Classes will start Monday 21st September 2020 unless otherwise stated. Online enrolment for evening classes available at [www.crumlincollege.ie](http://www.crumlincollege.ie). Please call 4540662 or email [adulted@ccfe.cdetsb.ie](mailto:adulted@ccfe.cdetsb.ie)

- The formation of classes depends on the level of demand. The continuation of classes will depend on an acceptable level of attendance. Crumlin College reserves the right under unavoidable circumstances to alter the timing/day of a course and to substitute any teacher or instructor where necessary.
- Fees should be paid online at [www.crumlincollege.ie](http://www.crumlincollege.ie) or alternatively phone 01 4540662 for assisted enrolment.
- Fees will not be refunded except where a class does not form as per City of Dublin ETB regulations.
- A reduction of 10% in fees will apply to those in receipt of social protection payments, students and those over 65. Please state this when enrolling. Proof of entitlement to reduction will be required.
- It is the responsibility of students to make themselves aware of the entry requirements, examination dates and examination fees due for their particular course. Tutors will inform students of all examination entry requirements in advance.
- We welcome students aged 16 and over at time of enrolment. We regret that we cannot accept students below the age of 16.
- Students presenting with special needs should contact the Director of Adult Education at 01-4540662 prior to online enrolment. Every effort will be made to accommodate students with special needs.
- All students, day and evening, are bound by the Student Rules of Conduct for Crumlin College of Further Education.

**Coláiste Breisoideachais Cromghlinne,  
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[www.crumlincollege.ie](http://www.crumlincollege.ie)**